

Bus Driver

Reports to: Director of Transportation

Qualifications

The Bus Driver should be able to:

1. Meet age requirements:
 - a. At least twenty-one (21)
 - b. Under seventy (70). A person may be allowed to drive a bus after July 1 following their seventieth birthday, but only if they can pass an annual medical and written examination.
2. Obtain a Missouri Commercial Driver's License, Class B or higher, and a Missouri school bus operator's permit.
3. Maintain good physical and mental health, free from communicable disease and have normal use of both arms, hands, legs, and feet. Vision shall be at least 20/20 in one eye with 20/40 vision in the other eye, or 20/30 vision in both eyes, with correction if necessary. A driver shall be able to distinguish the colors red, green, and yellow. Hearing shall be adequate to hear ordinary conversation. A driver shall undergo a physical examination annually by a licensed physician and present a signed physical examination certificate to the employer.
4. Report to work neat and clean.
5. Abstain from the use of tobacco in the bus.
6. Refrain from driving under the influence of intoxicants, narcotics, or drugs.

Other Requirements

Clearance on background check that is satisfactory to the Senior Administration. Possess positive character traits that are student-centered. Possess ability to interact and communicate effectively with others.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Essential Functions

1. Transport students in a safe and efficient manner.
2. Operate school vehicles in a proper and prudent manner in accordance with state rules, regulations, Missouri Motor Vehicle Laws, Branson R-4 rules, regulations and directives from the Director of Transportation, including "Driver Operation Procedures" found in the procedure section of the Board Policy Manual.
3. Make daily routine checks of maintenance and emergency items such as brakes, lights, tires, oil, belts, fire extinguishers, first aid kit.
4. Report maintenance problems as soon as detected.
5. Turn in reports on time filled out completely with driver's name attached
6. Maintain clean and unobstructed interior and exterior conditions on his/her bus at all times.
7. Maintain order and discipline while transporting students in accordance with established procedures, handling minor disciplinary problems, and reporting infractions which require intervention of the director.
8. Be courteous to riders and parents.
9. Be rested and free from fatigue.
10. Be on time at scheduled stops.
11. Attend at least one driver's training program per year.
12. Report any school bus accident as soon as possible. Drivers should remain with the bus throughout the investigation.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Physical Demands

The individual who holds this position must: Sit for long periods of time. Occasionally walk and stand. Frequently bend and twist the torso and neck. Frequently use repetitive arm, wrist and hand movements. Occasionally lift up to 75 pounds. Use close, distance and peripheral vision as well as depth perception

Attendance

Consistent and regular attendance is an essential duty of this position.

The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Bus Driver (cont.)

Conditions and Environment

The individual who holds this position must: Frequently work in temperatures below 32 degrees and above 100 degrees Fahrenheit. Occasionally work in rain, sleet and ice and drive on slippery conditions. Often work in an area with a high noise level including engine noise and the sound of many children speaking, a raised voice may be necessary.

Evaluation of Performance and Employment

The evaluation of performance and consideration for employment will be under the jurisdiction of the Director of Transportation in consultation with the Business Manager.

Length of Contract

10 months

Type of Position

Non-exempt

As a political subdivision, employer, recipient of federal funds, and educational institution, the Board of Education is prohibited from, and hereby declares a policy against engaging in unlawful discrimination, including harassment creating a hostile environment, on the basis of race, color, sex, national origin, ancestry, disability, age, or use of leave protected by the Family and Medical Leave Act, in its programs, activities, and with regard to employment. The Board is an equal opportunity employer.