

## **Grounds Staff**

*Reports to: Grounds Supervisor*

### **Qualifications**

The Grounds Staff should be able to:

1. Show expertise or familiarity in turf management for sports fields and common grounds for Public Schools or related enterprises.
2. Perform demanding physical labor and tasks/skills required to keep grounds clean and safe.
3. Handle minor grounds maintenance jobs.
4. Work with a minimum of supervision.

### **Other Requirements**

Clearance on background check that is satisfactory to the Senior Administration. Possess positive character traits that are student-centered. Possess ability to interact and communicate effectively with others.

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.*

### **Essential Functions**

1. Maintain sports fields, playground fields, and common grounds to provide a safe, clean, and healthy school environment.
2. Report to work appropriately dressed and in proper condition to perform all assigned duties.
3. Execute specific projects as directed by the Grounds Supervisor or Director of Physical Plant.
4. Maintain all school grounds using in-house expertise, labor, and equipment as much as possible.
5. Recommend purchase of grounds supplies and equipment to the Grounds Supervisor.
6. Assist with in-house renovation projects.
7. Carry out grounds preventative maintenance and regular grounds maintenance programs as directed by the Grounds Supervisor.
8. Advise the Grounds Supervisor of ground maintenance concerns.
9. Report major equipment malfunctions to the Grounds Supervisor.
10. Annually, during the winter months, clean, inspect, repair, or replace, and ready all grounds equipment in inventory for the next turf grass season.

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11. Ensure that all necessary records are up to date and readily accessible to meet all licensing agencies guidelines.
12. Assist in the establishment of environmental safe programs and institute natural resource conservation measures where feasible.
13. Assume responsibility for testing, operation, maintenance, and winter evacuation of all District in-ground irrigation systems.
14. Assist the Grounds Supervisor in providing an inventory of all grounds maintenance supplies and equipment.

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.*

### **Physical Demands**

The individual who holds this position:

Is regularly required to walk, hear and speak; must have close moderate and distance vision ability; must be able to travel between district facilities; must be able to communicate in noisy environments such as construction sites.

### **Attendance**

Consistent and regular attendance is an essential function of this position.

*The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.*

### **Conditions and Environment**

The individual who occupies this position will regularly be required to work outside, occasionally in inclement weather including rain, snow and temperatures below freezing or in excess of 100 degrees.

### **Evaluation of Performance and Employment**

The evaluation of performance and consideration for employment will be under the jurisdiction of the Grounds Supervisor in consultation with the Director of Physical Plant.

### **Length of Contract**

12 months

### **Type of Position**

Non-exempt

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